

## **Minutes of the October 17, 2002 Special Meeting of the Four Creeks U.A.C.**

The meeting convened at 6:30 PM. In attendance were Council members Oscar Bandelin, Gwendolyn High, Marshall Brenden, Cynthia Green, Rod McFarland, David Rockabrand, and Tami Harris.

Oscar Bandelin reported the insurance information had been submitted. Cynthia Green reported that the cost of insurance for next year - Officer liability will have an approximate 10% increase to \$2931.00 for one year.

David Rockabrand reported on printing and mailing costs of an Election post card. Discussion ensued regarding types of mailing, list purchases, and printing methods. Rod McFarland had researched completing the entire project through the USPS. The list and post card would be sent to the USPS via electronic file. The USPS would complete all of the list processing, the printing, and the mailing. This service is a 48 hour turn around service. The cost of completing the entire project through the USPS was comparable to the prices David Rockabrand had researched, using several different companies.

Discussion about the budget ensued. Members agreed that all efforts needed to be taken to ensure the next Council is not left in a negative budget situation. A motion was made to proceed with the USPS service, approve paying 1/2 of the insurance now, and using remaining available funds at the end of the year to pay the down the leftover due insurance, after other expenses had been defrayed. The motion was seconded and passed unanimously.

Meeting adjourned at 7:00 p.m.