

Four Creeks Unincorporated Area Council

Meeting Logistics:

When:

3rd Wednesday of the month

Where:

May Valley Alliance Church
16431 SE Renton Issaquah Road
Renton, Washington 98059

Time:

7 PM to 9 PM



Meeting Minutes December 21, 2011

Submitted by Edie Jorgensen and Pete Eberle

Name	District	Attendance	Name	At Large	Attendance
Vacant	1		Pete Eberle (Pres)	AL1	present
Vacant	2		Paul Dutton	AL2	present
Tom Carpenter	3	present	Edie Jorgensen (VP)	AL3	present
Vacant	4		Rich Nelson (Treas)	AL4	absent
Vacant	5		Vacant	AL5	
Betty Filley	6	present	Jim Hoel	Temp AL1	absent
Sharon Schimke	7	absent			
Dick Fackenthall	8	absent			
Vacant	9				
Vernon Redecker	10	absent			

President's Welcome/ Overview of Agenda: Pete Eberle
Call to order at 7:10pm

Edie Jorgensen took notes for tonight's meeting.

Public Comment:

There was a comment on the election process and lack of mailed notification from one of the guests. Tom Carpenter briefly explained the process used and public outreach via email, county website, and our own website to notify the public. Introduced Peter Rimbo as a guest.

Guests present- Peter Rimbo representing Greater Maple Valley Community Council, Debi Eberle representing Citizens Alliance to Reach out and Engage, and the President of the Sunset Valley Farms Home Owners Association.

Guest Speakers: None

Committee Reports:

Secretary: Noted that with 5 members present a quorum is achieved to conduct business of the organization. Previous meeting minutes were distributed and read by members. Tom C. moved that council vote on approval of minutes, seconded by Betty F. November 16, 2011 minutes approved as written by unanimous vote of those members present.

Treasurer: Rich Nelson: – Rich was absent, but provided the following information. We have \$1,263.23 of county funding to use before the end of the year. A quote was received from Western Pacific Insurance Group for Directors and Officers Liability policy for \$710.00. A copy of the quote is available for viewing. It was also suggested to apply for IRS 501(c)3 status which costs \$400.00. Finally add some money to prepay the copy fund at the UPS store. After discussion Paul D. moved to vote on purchase of the Directors and Officers insurance and Edie Jorgensen seconded. Vote to approve the purchase was unanimous. Tom C. did suggest that we weigh the cost benefit of that insurance in the future. Tom C. moved to apply to the IRS for 501(c)3 status and Paul D. seconded. Vote to proceed with the application and pay the \$400.00 fee was unanimous. Discussion also concurred with replenishing the copy account at the UPS and approved for the remaining amount available.

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Executive Committee: Tom Carpenter and Pete Eberle did meet and discussed the need for comments to be presented on the King County Comprehensive Plan. Tom asked for an extension on submitting comments to Jan 6th.

President: Pete Eberle - See attachment #1

New Business:

- Tom Carpenter, Election Committee Chairman, presented the Revised Election Procedures' that added the election certification process as new section IX and contents of the old section IX appointments were removed, which should be a separate procedure. See attachment #2 procedures. Tom C. moved that the procedure be approved by the Council and Edie J. seconded. Council members present approved the election procedure change unanimously.
- Tom Carpenter also handed out the new roster for the UAC, noting that District positions 1,2,4,5, 9, At Large #2 & 5 will be open as of January 1, 2012. Paul Dutton indicated that he would like to be reappointed to his position (At Large Position 2) on the Council in January. Tom C. also suggested that we post notice of available appointments to the Council may be made at the January meeting.
- A short discussion held concerning options for future meetings. This is due to the church holding youth night at the same time as the FCUAC meeting. This makes it hard to hear presentations at times. Suggestions are to change meeting nights or times. Pete E. will check with Church staff on availability of Church space on another night or time frame. Note that we have approved the January 2012 meeting to be held at Evergreen Church in Maple Hills.
- Brief discussion on how to move ahead on 501(c)3 status. The executive committee will convene to work on this next week
- The letter of comment from FCUAC, Upper Bear Creek UAC, and GMVCC concerning movement of the urban growth boundary in the Woodinville area was handed out and discussed. Peter Rimbo gave a brief talk on why this concerned rural residents. Paul Dutton moved that the FCUAC accept the letter and submit it as seconded by Bette F. Council members present approved the letter and its comments for submittal to King County. See attachment #3
- Pete Eberle submitted three draft letters of comment to the Council, on Transfer of Development Rights, Potential Annexation Area interlocal agreements, and placement of schools in the rural area. The letters were discussed and although there was mixed interest and some support for them, it was decided that they should be submitted on an individual basis as there was insufficient time to reach a detailed consensus on all the issues. General discussion regarding these subjects was centered on protecting the rural area and its character, lifestyle and economics.
- Paul Dutton brought up the question of rural representation and the lack thereof. He suggested that we move to investigate how rural townships can be created to give citizens a means of participating in their own destiny.
- Peter Rimbo added that GMVCC is submitting comments on Community Service Areas.
- Meeting adjourned at approximately 9:15 pm.

Submitted by Edie Jorgensen and Pete Eberle

Attachments: Presidents Report, Updated Procedures & KCCComp Plan Update comments

Attachment #1

Presidents Report:

December 21, 2011

To Four Creeks UAC:

Since the last UAC meeting in November several of us have been busy working on comments to the King County Comprehensive plan updates. To this end we have worked with Peter Rimbo of the Greater Maple Valley UAC to create a unified letter of comment concerning moves of the Urban Growth Boundary. We have also helped Gwen High (CARE) to present comments on the counties TDR program. I have also written a letter that mirrors our comments to the GMPC draft policies concerning locating school sites in the rural area. Finally I wrote comments on the lack of interlocal agreements in our Proposed Annexation Areas. I would ask for discussion and approval of sending these comments as a group later in tonight's agenda.

A group of us did attend the workshop held on November 30. It was informative in that citizens that attended reiterated the sad fact that a system that worked was being rebuilt from scratch. I did submit a comment that if the Four Creeks UAC were turned into one of the Community Service areas, we would expand our outreach to the Issaquah city limits.

There have been no meetings of the Public Engagement Goal team since November 8th.

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We got a notice to register with the Charities Program in the mail. If a non Profit organization gets over \$25 k in fundraising from the public annually, they must register.

Attachment #2

Election Procedure of the Four Creeks Unincorporated Area Council UAC Meeting Elections

Section I Overview

This procedure guides the Four Creeks Unincorporated Area Council (FCUAC) Election Committee for the planning, conduct, and reporting the results of the annual FCUAC election of Council members for elections conducted at a UAC meeting.

Section II Roles

UAC elections are planned and managed by the Election Committee.

For continuity, and to continue to develop capabilities, the Election Committee should consist of previous Election Committee members with at least one new member added for each election.

The UAC President or Vice-President facilitates the actual election, including:

- Qualifying candidates and voters
- Distributing ballots or other voting mechanism
- Conducting the voting
- Declaring the results

Section III Schedule

When required, election meetings are held at the November regular UAC meeting.

If an election is required for the current year, the Election Committee shall be tasked with preparing for the election during the development of the current year UAC business plan and no later than the UAC meeting four (4) months prior to the election meeting (July).

The Committee will:

Choose and recommend a Chairperson to be appointed by the UAC President.

Review the previous meeting election process

Propose any needed changes to the election process and the bylaws including boundary or district changes that may have been caused by changes in voting precincts by King County Elections or for reasons approved by the Council.

Produce the election schedule

With the UAC Treasurer, develop a proposed election budget to cover the costs of advertising, printing, mailing, or other expenses.

No later than the UAC meeting two (2) months prior to the election meeting (September), the Election Committee must receive Council approval to conduct an election and approval for the election method, schedule and budget.

Starting no later than one (1) week after getting Council approval to conduct an election, the Election Committee and the Secretary will announce the intent of the UAC to hold an election, along with the method and schedule, on the UAC's web site. During the election schedule the UAC web site will be updated as necessary.

Once the election is announced, the Council shall seek out interested members of the community to run for those Council seats up for election.

No later than the UAC meeting two (2) months prior to the election meeting (September), the Election Committee must submit any required UAC bylaw or election procedure changes to the Council.

No later than one (1) month prior to the election meeting (October):

The Council must approve the election procedure and any election-related bylaw changes.

All UAC Post Office box keys will be temporarily turned over to a member designated by the Election Committee. The keys will be returned once the election is ratified by the Council.

No less than two (2) weeks prior to the election, candidates who cannot attend the election meeting must have submitted their candidate declaration and campaign statement to the Election Committee.

No later than two (2) weeks after the election, challenges to the election must have been submitted to the Election Committee.

No later than the UAC meeting one (1) month after the election, the Council will resolve any challenges and ratify the election.

No later than one (1) week after the ratification of the election, the Election Committee will publish the election results.

The Election Committee, at its discretion, may post candidate campaign statements on the UAC web site.

Elections will be certified no later than the December UAC meeting.

The Secretary will post the election results to the UAC web site no later than one week following election ratification.

Members are seated during the January regular UAC meeting. Seating includes confirming interest and willingness to serve and acceptance of Council membership along with the responsibilities and expectations of the position.

The January regular UAC meeting is the first meeting where appointments can be made following an election.

Ballots and other election method artifacts shall be destroyed by the Secretary after election ratification and no later than six (6) months following the election date.

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Section IV *Voting*

Voting is conducted at the election meeting.

The following tasks shall be completed during the election:

Validate voters and candidates

Tally and verify votes

Assemble report of election

Identify issues of voting to be presented for resolution by the entire Council prior to accepting the preliminary report of election.

Registered voters within the UAC boundaries, after confirmation at the election meeting, will be provided with a ballot or other method of voting that identifies their UAC District.

Candidates may declare at the election meeting. Once their registered voter status and District are confirmed, they will be added to the official candidate list for a particular position.

Candidates will be allowed two (2) minutes to present their campaign statement. Absentee candidates who have submitted a valid candidate statement will have their statement read by the facilitator of the election or their designee.

All positions will be voted on at the same time.

Voting will be conducted by submitting a valid ballot that includes District and At-Large position.

A tie vote for a position will trigger a second vote.

If the second vote also results in a tie, a coin flip will determine the winner..

The coin will be flipped by a member of the Election Committee assigned by the Chair

The candidate whose name (last, first) is first alphabetically will call the toss.

Section V *Voter List*

The voter list is obtained from the King County Election Department as late in the FCUAC election time-line as is reasonably possible in order to include recently registered and eligible voters.

The Election Committee will eliminate from the voter list any registered voters whose primary residence is outside the boundary of the UAC.

The Election Committee will make two (2) copies of the validated voter list available during the election meeting.

The list will be official source used to validate voters and candidates prior to the election vote.

Section VI *Candidates*

Any eligible voter may declare candidacy for an open position in the District in which they reside or for any open At-Large position.

Voters may not declare for more than one open position.

Section VII *Results*

The Election Committee shall gather data and maintain documents in order to report results according to Section III Schedule.

Election results will be ratified by the Council according to Section III Schedule.

Candidates who lose an election do not automatically fill any other Council position although they can be considered for appointment to the Council according to the Section III Schedule.

Section VIII *Challenges*

All challenges to election results shall be submitted in writing no later than the date specified in Section III Schedule.

The challenger shall provide supporting citation of Bylaw or Procedure that was not followed, identifying information of the challenger, and desired outcome of the challenge review.

The discussion and disposition of the challenge shall be made at the regular UAC meeting specified in Section III Schedule.

The challenger is not required to attend the meeting of the Council where the challenge is addressed.

All Council decisions regarding challenges are final.

Section IX *Certification*

The Election Committee certifies elections per Section III Schedule

An election is certified when all challenges, if any, have been reconciled and the results incorporated into the election.

The certification of an election generates an official membership list including filled and open membership positions.

Submittal of the membership list to the Council fulfills the requirement of the Election Committee to manage an election.

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Section X Process Improvement

After completing an election, the Election Committee should review the Election Procedure and propose any changes to the Council for consideration and approval.

The chairperson of the Election Committee is responsible for the configuration control of this procedure.

Proposed changes for future elections:

For a variety of reasons, including changes in the relationship between King County and the UAC, the 2011 election approval is scheduled later than desired.

The procedure step for this approval should be modified to read: “No later than the UAC meeting four (4) months prior to the election meeting (July), the Election Committee must receive Council approval to conduct an election and approval for the election method, schedule and budget”.

Revisions

Date Adopted	Description of Amendment
September 19, 2011	New document The UAC election was changed from mail ballot to an election held at a UAC meeting. A new procedure was written for “meeting elections”.
November 16, 2011	Section IV Clarified the balloting procedure. Changed the response to a tie on a second vote to a coin toss.
December 21, 2011	New Section IX Section III Added the election certification process. Aligned to “certification” terminology. Remove Section IX Appointments to Vacant Positions; move to a separate procedure

Attachment #3

December 23, 2011

To: KC Council Members

cc: KC Executive Dow Constantine
DDES Director John Starbard
Land Use & Unincorporated Area Relations Manager Lauren Smith
DDES Sr. Policy Analyst Paul Reitenbach

Subject: 2012 KCCP Update, AZ-16, Sammamish Valley Staff Report--Proposed Move of Urban Growth Boundary

Our Rural Area UACs are concerned about a proposed move the Urban Growth Boundary (UGB) in the Sammamish Valley to allow the City of Woodinville to annex several parcels. These parcels are along a rural road in the unincorporated Rural Area. They either abut the Sammamish Valley APD or include land within the APD.

This appears to be a classic case of slowly changing zoning in a piecemeal fashion. We have complained about just such examples in the past citing conflicts with the State Growth Management Act, the Growth management Planning Council's Countywide Planning Policies, and the King County Comprehensive Plan (KCCP).

We strongly oppose the enabling or setting of such precedents. Yet, all too often, we see these types of proposals surfacing up again and again in different part of the County. As you can tell from past comments submitted by our Rural Area Unincorporated Area Councils (UACs), we do not like loopholes, special cases, sweetheart deals, spot-zoning, etc.

Clearly, the City of Woodinville does not lack land capacity to meet its population and housing needs. In AZ-16 DDES Staff has done an excellent job of outlining this issue and delving into important details. We strongly support Staff's recommendation to deny this proposed change.

During the King County Council's upcoming 2012 KCCP Update deliberations, should this proposal come before you, we urge you to shoot it down. This proposal is in clear violation of existing policies, sets a precedent, and is just plain wrong!

Thank you.

GMVUAC Chair Steve Hiester
FCUAC Chair Peter Eberle
UBCUAC Chair Nancy Stafford
12-21-2011 UAC Meeting Minutes

4/23/2012